

# THE BATTALION CLASSIFIED

## SPECIAL NOTICE

### Attention May Graduates



**READY, GET SET, GO ORDER YOUR GRADUATION ANNOUNCEMENTS**  
January 2, 1978 - February 16, 1978  
MSC STUDENT FINANCE CENTER  
Room 217 - MSC  
8:00 AM - 4:00 PM

## OFFICIAL NOTICE TO TEXAS A&M UNIVERSITY STUDENTS

In the past, certain information has been made public by Texas A&M University as a service to students, families and other interested individuals.

Under the "Family Educational Rights and Privacy Act of 1974," the following directory information may be made public unless the student desires to withhold all or any portion thereof:

Student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Any student wishing to withhold any or all of this information should fill out, in person, the appropriate form, available to graduate students at the Registrar's Office, no later than 5 p.m., Tuesday September 13, 1977.

Edwin H. Cooper, Dean  
Admissions and Records  
Texas A&M University

## TEXAS A&M UNIVERSITY STUDENT RECORDS POLICY

To comply with the requirements of the "Family Educational Rights and Privacy Act of 1974," Texas A&M University has adopted policies and procedures publicly. These policies and procedures are intended to implement the requirements of this Act and to clarify these requirements for all members of the University student body, faculty, professional staff, parents and other interested parties. Any person desiring further clarification of this policy statement may request same from Mr. Robert A. Lacey, Registrar.

I. According to the Texas A&M Student Records System, records will be maintained in a variety of administrative offices as outlined below. The chief administrative officer in each office will be responsible for the records under his control and for the release of information in those records.

Name	Position	Type of Records
Robert A. Lacey	Registrar	Admission and academic records
Billy G. Lay	Director of Admissions	Admission and academic records
George W. Kutz	Dean of the Graduate School	Admission and academic records
Arthur L. Tolson	Director of Academic Counseling Center	Academic counseling and testing records
John J. Koldus, III	Vice President for Student Services	Disciplinary and personal counseling records
Thomas R. Parsons	Director of Security	Campus security records
R. Clark Dabell	Controller	Financial obligations
Robert M. Logan	Director of Student Financial Aid	Financial aid records
Claude B. Goswick	Director of the University Health Center	Medical records
James E. Sasse	Assistant Director of Student Affairs	Address and housing records
Richard E. Woodall	Commandant	ROTC records
William B. Lancaster	Director of Payroll Services	Departmental records of employed students
Louis J. Van Pelt	Director of the Placement Office	Job placement records
William H. Clayton	President, Moody College	Student records of the eleven colleges
H. O. Kunkel	Dean of the College of Agriculture	Student records of the eleven colleges
Raymond D. Reed	Dean of the College of Architecture & Environmental Design	Student records of the eleven colleges
Clinton A. Phillips	Acting Dean of the College of Business Administration	Student records of the eleven colleges
Frank W. R. Hubert	Dean of the College of Education	Student records of the eleven colleges
Richard E. Thomas	Acting Dean of the College of Engineering	Student records of the eleven colleges
Earl F. Cook	Dean of the College of Sciences	Student records of the eleven colleges
W. David Maxwell	Dean of the College of Liberal Arts	Student records of the eleven colleges
Robert S. Stone	Dean of the College of Medicine	Student records of the eleven colleges
Thomas T. Sughara	Dean of the College of Science	Student records of the eleven colleges
George C. Shelton	Dean of the College of Veterinary Medicine	Student records of the eleven colleges
The Academic Department Heads	Heads of the Academic Departments	Student records of the eleven colleges
Milton C. Sander	International Student Advisor	Foreign student personnel records
Carolyn M. Adair	Director of Student Activities	Student honors and activities

## II. Student Access to Education Records

All students (and former students) of Texas A&M University have the right of access to their education records for the purpose of review, with the exception of those records prohibited by the Act (see Section III).

A. Students have the right to obtain copies of records relating to themselves at the expense of the student. The reproduction charge shall not exceed the actual cost to the University.

B. The University will respond to all requests for explanations and interpretations of records or information, provided the response is not in violation of this Act.

C. The Act provides that a student may waive his right of access to confidential letters of recommendation in the areas of admissions, job placement and receipt of awards. Students seeking employment through the University Placement Office may have signed such a waiver. Information concerning the status of such waivers may be obtained from the Director of Placement. Consent to release personally identifiable information, such as rank in class, personal conduct, grade point ratio, academic progress, etc., to non-authorized personnel (see Section IV) should be obtained from the student by individuals releasing such information.

## III. Records Not Accessible to Students

A. Instructional, supervisory, and administrative personnel records and educational personnel records pertaining thereto in the sole possession of the author and not revealed to any person other than a substitute (i.e., grade books, notes of observations and notes for recollection purposes).

B. Records of a student in the custody of the Office of University Police, provided they are maintained solely for law enforcement purposes, and are made available only to law enforcement officials of the same jurisdiction.

C. Employment records of a University employee who is not a student.

D. Records and information on a student maintained by a physician, psychiatrist or psychologist employed by the University. These records and information will be made available to a physician or other appropriate professional of the student's choice.

E. Financial records of the parents of a student and any information contained therein.

## SPECIAL NOTICE

### containing data classified as "student directory information"

It will contain the student's name, address, telephone listing, major field of study and classification unless the student requests that part or all of the data be withheld. Periodically the Registrar will publish official notice of the above policy so that students wishing to do so can make requests known to the Registrar (undergraduates) or the Dean of the Graduate College (graduate students). After the official notice has been published, the Registrar will inform offices concerned of the requests received.

## VII. Destruction of Records

Texas A&M University constantly reviews "education records." It maintains and periodically it becomes necessary to destroy certain records. In no case will the University destroy records if the action is prohibited by state and/or federal law.

Basic scholastic records are kept permanently in the Registrar's Office. Beyond these, the various departments and offices may determine their own policies regarding retention of records within existing law.

## VIII. Letters of Recommendation

A. Students have the right to review confidential recommendations used in applications for employment or for admission to any educational agency or institution, or information concerning confidential letters and statements of recommendation which were placed in the education records prior to January 1, 1975, if the letters or statements are used for purposes for which they were specifically intended.

## B. Under the Family Educational Rights and Privacy Act of 1974, the student does not have access to confidential letters and statements of recommendation which were placed in the education records prior to January 1, 1975, if the letters or statements are used for purposes for which they were specifically intended.

## IX. Former Students

These procedures apply to all persons formerly enrolled at Texas A&M University as well as to those currently enrolled.

## PREGNANCY TESTING

Counseling on all alternatives and birth control methods. Women's Referral Center, 3910 Old College Road. 846-8437

## WEIGHT WATCHERS

wishes you a healthy New Year and can show you how reducing can be fun. January offers a complimentary recipe book upon joining. College Station club meets Thursdays, 5:15 Lutheran Student Center, 315 N. College Main. For further information call 822-7303.

## Bicycle Auction

The Wheelman's Club of Texas A&M University will sponsor an auction of abandoned and unclaimed bicycles recovered on University property. The auction will be from 1:30-3:30 P.M., Saturday, February 17 at THE GROVE. Bikes to be auctioned include 48-10 speed, 2-5 speed, 14-3 speed and 14-1 speed. Makes include 13 Schwinn, 10 Sears, 7 Western Flyer, 6 each Raleigh and AMF, 5 Murray, 3 Ross, 2 each BMA, Huff, Bridgestone, Peugeot, and 1 each Hawthorne, AU-Pro, Tx Ranger, Royce/Union, Star Jet, Bimex, Astra, El Dorado, Hercules, Robin Hood, Browning, Schucks/Grenoble, Easy Rider, Wards, Aim, Vista, and Keno. Also 3 makes unknown.

## MUSCLES NOW for bodybuilders

ENERGY NOW for other active people. 693-7431.

## Typing, Reasonable. 693-8071

## LOST

Leather billfold. Reward offered. Call Kirk Lewis 822-5791.

Lost Dog in vicinity of campus. Part setter and spaniel. Red with white markings. Call 845-2656.

## SERVICES

Professional Typing Services. 846-9109.

Hunter's Creek Stable: Finest stabling in Brazos Valley. Boarding and teaching. 693-6482 or 846-0851.

Service For All Chrysler Corp. Cars Body Work - Painting HALSELL MOTOR COMPANY INC. Dodge Sales and Service Since 1922 1411 Texas Ave. - 823-8111

## WANTED

Gold and silver jewelry, coins, rings. 693-9271.

Typing. Experienced, fast, accurate. All kinds. 822-0544.

Typing. Symbols. Notary Public. 823-7723.

## CHILD CARE

Child care in home. 779-2773.

## HONG KONG CLUB

### CHINESE NEW YEAR BANQUET

Jan. 29 (Mon.), 1979  
7:00 p.m.  
MSC Rm. 201  
\$3.00 per person

TICKETS AVAILABLE AT MSC RM. 221 INTERNATIONAL STUDENT OFFICE Or Call 6536

## SPECIAL NOTICE

### HELP WANTED

Who says cleaning house is a low status job? \*Not our physics Ph.D. candidate \*Not our pre-law or our senior marketing majors \*Not our salaries up to \$3.20/hr. plus bonuses

## HOME CARE SERVICES

693-7844 part or full time

## HELP WANTED

### FULL OR PART TIME

Day shift Night shift (til 10:00 p.m.) Weekends

Minimum starting salary \$2.90 per hour for inexperienced persons. Cashier experience helpful.

Apply in person only: 9:30-11:00 a.m. (if possible)

## Whataburger

Bryan 1101 Texas College Station 105 Dominik

## HELP WANTED

### WANTED

Housewives or husbands who desire supplemental income by working part time in food catering. Most jobs are in the early evening for 3-4 hours. No experience necessary

Call JoAnn Canon 779-2851 for appointment.

## HELP WANTED

### Wanted

Fast Food Personnel FREE FOOD PAID VACATIONS ROOM FOR ADVANCEMENT. EXCELLENT WORKING CONDITIONS. NO EXPERIENCE NECESSARY.

Part & full time positions available for the following shifts: 11 a.m.-2 p.m. 7 p.m.-2 a.m. 5 p.m.-2 a.m.

Starting pay \$2.90/hr. Apply in person at 501 S. Texas Ave. Between 2-5 p.m. daily

## WANTED

School Bus Drivers for Bryan Public Schools.

Do you need part-time work now? Apply now for immediate training. \$3.25 per hour starting salary. Car pools available. BC/BS Medical Insurance available at group rates. 3 1/2 hrs. per day guaranteed if available 6:45 to 8:30 A.M. and 2:30 to 4:30 P.M. (Some routes longer). Call 779-3220

## FOR RENT

Sub-lease apt. 2 bdrm., 1 1/2 bath, utilities pd., \$325, Monaca II. 693-2533.

For Rent. Trailer space. Call 693-1903 or 846-7645. In Harvey community.

Room near campus. \$100 per month, plus utilities. Call 696-7634.

## HOLK SQUARE

One and two bedroom unfurnished Near TAMU Campus CALL 693-3770, 693-5807

## NEW EFFICIENCIES

\$140 month. One bedroom from \$175 month. All bills paid except electricity. No pets. Villa West Apartments, south of Villa Maria. Lorraine Peterson, manager. 822-7772.

## Sports Club

Sports Club has part time openings. Barbark Thurs. through Sat. night and waitress Wed., Fri., Sat. nights. See Phil or call 846-2415.

## Need Part Time Delivery Help

Must be available afternoons and Saturday mornings. Call for interview appt. 822-7718.

## WANTED

Qualified work study students who want a challenging job in the Remote Sensing Center. Contact Mike L. Mathews 845-5422. Teague 301-D.

## HELP WANTED

### WANTED

Part time, morning and afternoon routes available. Applications being accepted at the Transportation Dept. A&M Consolidated ISD, Park Place and Holik, from 8:00 a.m. to 5:00 p.m., Monday-Friday. EQUAL OPPORTUNITY EMPLOYER 8013

## HELP WANTED

### Need part time delivery personnel.

Flexible hours. Must have own car. Apply in Person Chanelo's 301 Patricia, C.S.

## Part Time Sales Help Wanted

Apply Shala's Shoes 707 Texas Avenue

## ROOMMATE WANTED

Need 1 or 2 men for house 1/4 mile from campus. Call 696-7500.

Male roommate needed. \$95.50 & cl. Have own room. Call Steve at 779-0404.

Female to share house. Own room and bath. \$100. 822-1635.

## JOB OPPORTUNITIES

### dial a job

For employment information at Texas A&M University dial 845-4444 24 hours a day. Equal Employment Opportunities through Affirmative Action. Texas A&M University

## FOR SALE

### WILLIAMS REAL ESTATE

Williams Mortgage 2913 Texas Ave. List With Us - Buy Through Us - Finance With Us - Attention Students - 3 bdrm., bath, living, dining, kitchen, carpet, fenced backyard, reduced to \$22,500. Anita St. Call us. - 2 bdrm., bath, large living rm., combo dining & kitchen, fenced yard, garage, near for \$25,000. Howard St. Call us. - 3 bdrm., 2 bath, living, dining, kitchen, large lot near school, bargain \$17,500. Palasota Dr. - Make offer and remodel older home, Baker St., 2-3 bdrms., bath, garage on slab, large lot, house has fireplace. - Invest land near Texas World Speedway, Peach Creek Area, 27 acres approx. at \$905 acre, owner will finance at 8% for 10 yrs. - Land in city 2.1 acres at less than \$1 SF. Call us. Office 822-3793 Cal Trossen 846-7280 Givnn Williams, Broker 822-3793 List with us - Sell thru us - Finance with us 8111

## BLOOMING AFRICAN VIOLETS

PERFECT FOR VALENTINE'S DAY RAY'S AFRICAN VIOLETS -specializing in miniatures- 693-3237 by appt.

## RARE COINS

1883 (Shield)	5c	Ch. BU	250.00
1916	5c	Ch. BU	75.00
1931-D	10c	Ch. BU FSB	275.00
1919-D	25c	Ch. AU	150.00
1826	50c	Ch. BU PL	995.00
1830	50c	BU	345.00
1895	50c	Ch. Proof	750.00
1798	\$	UG/AG	235.00
1798	\$	UFT	595.00
1860-O	\$	Ch. Au.	300.00
1850	\$20	Gold XF/AU.	675.00

Call 845-7258 We Buy Coins Coins in Bank Vault

## Complete Stereo System

It includes direct drive turntable, 50 watts amplifier, tuner, tapedeck, rack, and speakers. Black finish. MCS Series, price \$850, 6 months old. Call 846-8386.

## K&E Leroy Lettering Set

Same one that sells in MSC for \$175. Never been used. I'll sell for \$139. Call 846-4373 after 4 p.m.

## Texas Furniture Outlet

712 Villa Maria FURNITURE BARGAINS Texas Furniture Outlet has acquired large truckload shipment quality brand name furniture items. Never before have these been advertised at these low low prices.

- 1) Full size mattress box 79.95
- 2) 5-piece dining set 59.95
- 3) 7 piece chrome dining set 120.00
- 4) Sofa bed and matching chairs 149.95
- 5) 3 piece coffee table and 2 end tables set 35.00
- 6) 4 piece bedroom 129.95
- 7) bentwood rockers 80.00

Many more items Hurry while quantities last Texas Furniture Outlet 712 Villa Maria

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