OFFICIAL NOTICE TO TEXAS A&M UNIVERSITY STUDENTS

In the past, certain information has been made pub-lic by Texas A&M University as a service to students, families and other interested individuals. Under the "Family Educational Rights and Privacy Act of 1974," the following directory information may be made public unless the student desires to withhold all or any portion of it.

Any student wishing to withhold any or all of this information should fill out, in person, the appropriate form, available to graduate students at the Graduate College and to undergraduate students at the Registrar's Office, no later than 5 p.m., Tuesday January 31, 1978.

Edwin H. Cooper, Dean Admissions and Records Texas A&M University

TEXAS A&M UNIVERSITY STUDENT RECORDS POLICY January, 1975

January, 1975
To comply with the requirements of the "Family Educational Rights and Privacy Act of 1974," Texas A&M University has adopted policies and procedures publicly periodically. These policies and procedures are intended to implement the requirements of this Act and to clarify these requirements for all members of the University student body, faculty, professional staff, parents and other interested parties. Any person desiring further clarification of this policy statement may request same from Mr. Robert A.

According to the Texas A&M Student Rec According to the Texas A&M student rec-ords System, records will be maintained in a variety of administrative offices as outlined be-low. The chief administrative officer in each office will be responsible for the records under his control and for the release of information in

Name	Position	Type of Records
Robert A. Lacey	Registrar	Academic and ad- missions records
Billy G. Lay George W Kunze	Director of Admissions Dean of the Graduate College	
Arthur L Tollefson	Director of Academic Counseling Center	Academic counseling and testing records
John J. Koldus. III	Vice President for Student Services	Disciplinary and personal counseling records
O. L. Luther	Chief of the University Police	Campus security records
R. Clark Diebel	Controller of Accounts	Financial obligatory records
Robert M. Logan	Director of Student Financial Aid	Financial aid records
Claude B Goswick	Director of the University Health Center	Medical records
Ronald E. Sasse	Housing Manager	Address and housing records
James R. Woodall	Commandant	ROTC records
Emory Bellard	Athletic Director	Student athlete records
William B Lancaster	Manager of Payroll Services	Personnel records of employed students
Louis J. Van Pelt	Director of the Placement Office	Job placement records
William H. Clayton	Provost of Moody Colleg	0
H O Kunkel	Dean of the College of Agriculture	Student records of the eleven academic colleges
Raymond D. Reed	Dean of the College of Architecture & En- vironmental Design	
John E. Pearson	Dean of the College of Business Administra- tion	

II. Student Access to Education Records

All students (and former students) of Texas
A&M University have the right of access to
their education records for the purpose of review, with the exception of those records prohibited by the Act (see Section III).

A. Students have the right to obtain copies of
records relating to themselves at the expense of the student. The reproduction
charge shall not exceed the actual cost to
the University.

B. The University will respond to all requests.

The Act provides that a student may waive his right of access to confidential letters of recommendation in the areas of admissions, job placement and receipt of awards. Students seeking employment through the University Placement Office may have signed such a waiver. Information concerning the status of such waivers may be obtained from the Director of

III. Records Not Accessible to Students

A. Instructional, supervisory, and administrative personnel records and educational personnel records pertaining thereto in the sole possession of the author and not revealed to any person other than a substitute (i.e., grade books, notes of observation and notes for recollection purposes).

B. Records of a student in the custody of the Office of University Police, provided they are maintained solely for law enforcement purposes, and are made available only to law enforcement officials of the same

C. Employment records of a University em-ployee who is not a student.

maintained by a physician, psychiatrist or psychologist employed by the University. These records and information will be made available to a physician or other ap-propriate professional of the student's choice.

IV. Authorized Non-Student Access to Student Records — Under the following circumstances and to the following people, educational records (or personally identifiable information within a record) may be released without the written consent of the student:

Officials, faculty and staff employed by Texas A&M University, if they have a "legitimate educational interest."

Officials of other educational institutions in which the student intends "or seeks" to enroll, provided the student is notified of what is being released and given a copy if

desired.

Authorized representatives of the Comptroller General of the United States; the Secretary of Health, Education and Welfare; administrative heads of educational agencies; or state educational authorities. Individuals needing this information in connection with a student's application for,

or receipt of, financial aid. State and local officials to whom state laws (in effect on or before November 19, 1974) require information to be reported.

tion Board in connection with developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, but such organizations must not show the personally identifiable information to outsiders and the information will be destroyed when no longer needed for audit, evaluation, and/or enforcement of federal legal requirements.

G. Accrediting organizations.

OFFICIAL NOTICE

Appropriate persons, if the knowledge of such information is necessary to protect the health or safety of the student or other

Student Rights to Challenge Records Students have the right to a hearing to challenge records and information directly relating to them. The challenge is restricted to inaccurate, misleading, or otherwise inappropriate records and information. The following procedures shall be followed:

A. Any student wishing to challenge rec

B. All initial hearings will be informal and participants will be the custodian of the challenged records or information, the studen and the author (if appropriate) of the materials.

If any of the participants (record custo-dian, student or author) are not satisfied with the results of the informal hearing, a formal hearing will be conducted under the procedures adopted and published below:

The hearing will be conducted and the results decided within a reasonable period of time (seven business days) following the request for the hearing.

VI. Release of "Student Director Information"

A publication known as the Texas A&M University Directory is one type of periodical containing data classified as "student directory information". It will contain the student's name, address, telephone listing, major field of study and classification unless the student requests that part or all of the data be withheld.

nat part or air of the data be withned.

Periodically the Registrar will publish official notice of the above policy so that students wishing to do so can make requests known to the Registrar (undergraduates) or the Dean of the Graduate College (graduate students). After the official notice has been published, the Registrar will inform offices concerned of the requests received.

VIII. Letters of Recomm

A. Students have the right to review confidential recommendations used in applications for employment or for admission to any educational agency or institution, or information concerning honors awarded, except when the student waives, in writing, the privileges of examination.

B. Under the Family Educational Rights and Privacy Act of 1974, the student does not have access to confidential letters and statements of recommendation which were placed in the education records prior to January 1, 1975, if the letters or statements are used for purposes for which they were specifically intended.

Former Students

These procedures apply to all persons formerly enrolled at Texas A&M University as well as to those currently enrolled.

WANTED

MANUSCRIPT TYPING, full-time, at home IBM Selectric, dissertation/theses preferred will edit. Call 693-9877.

Full time typing. Symbols. Call 823-Typing. Experienced, fast, accurate. All kinds. 822-0544.

WANTED — Will do babysitting in my home

SPECIAL NOTICE

Weight Watchers can help you lose weight without starving. College Sta tion class meets Thursdays 5:15 PM Lutheran Student Center, 315 North further information call 822-7303.

ATTENTION MAY GRADUATES! You may begin ordering your Graduation Announcements Graduation January 9, 1978 through February 17, 1978 in the Student Finance Center, Room 217, Memorial Student Center from 8:00 to 4:00 Monday thru Friday.

Lost six month old German Shorthair pointer on Cooner Street. Grey with brown spots. Call

For Battalion Classified Call 845-2611

OFFICIAL NOTICE

OFFICIAL NOTICE

HELP WANTED

BLUEBONNET

PSYCHIATRIC CENTER

405 W. 28th St.

Bryan, Texas

Therapeutic Community Milieu

23 Bed, Inpatient Unit

Small, Supportive Staff

Staff Development Program

Fulltime positions available for: REGISTERED NURSES

and COUNSELORS

CONTACT:

DIRECTOR HOSPITAL SERV-

ICES 822-7326, Ext. 39

Equal opportunity employer

through affirmative action.

3-C Barbecue

#3 now hiring

for all positions

including bar-

tender. Apply in

person between

2-4 p.m. Cul-

pepper Shop-

GIRLS!

The Sports Club is looking

for 1 or 2 girls for part-time

help on Fri. and Sat. Call

Note: Part-time barback

FOR SALE

GUN SALE

Call Craig evenings 693-3755.

stereo components

fully guaranteed.

Phil or come by.

also needed.

846-2415.

Ray, owner.

ping Center.

"OFFICIAL NOTICE" SUBJECT: Filing Deadline Dates for Financial Aid TO: All Students, Texas A&M University

The College Scholarship Service Financial Aid Form serves as the financial aid application at this University. To insure that financial aid funds are available at the beginning of the academic periods below, the following deadline dates for filing the Financial Aid Form are announced for your information and appropriate action:

> *Last Date Financial **Need Analysis Reports** Last Mailing Date for Will Be Accepted

Summer Session (12 weeks, only) January 1 January 15 An Academic Year April 1 April 15 Fall Semester, Only April 1 April 15 Spring Semester, Only September 1 September 15

*The Financial Need Analysis Report is provided to this office by the College Scholarship Service and is based on information contained in the Financial Aid Form. Normal processing time for a Financial Aid Form at College Scholarship Service (including mail time) is about two (2) weeks. Therefore, you should mail your Financial aid form a College Scholarship Service (including mail time) is about two (2) weeks. Aid form to College Scholarship Service to allow sufficient time for proper processing Applicants for financial aid from Texas A&M University have to compete for limited funds. Deadlines are established so that all applicants are treated fairly and equally, without last minute haste. Financial Aid Forms submitted after the dates shown above

FOR RENT

FOR RENT

2 MONTHS FREE RENT

will be processed only if time permits and funds are available.

Beautiful! Spacious New! 4-plexes 2 bdrm. — unfurnished. All built-ins Average mo. rent \$164.29 Luxurious living was never cheaper! Cheyenne Apts. 846-2426

82t16

LOOKING FOR THE RIGHT PLACE TO LIVE? WE'VE GOT IT!

Can you believe a brand-new 3-bedroom house with all appliances including washer and dryer, a carport and a fenced yard if you want it. Located five blocks from TAMU. \$270 per month with tenant paying all utilities. We have several lease plans to suit your needs.

THE CRUSE CORPORATION Thelma Costa Offices 8-5 693-2800 Larry Cruse Evenings and Weekends

Apt. for rent at Monaco. Rent \$220 a month. Call after 5:00 p.m. 693-9687. Horse pasture and stall. 846,7015.

Trailer 10x55; 21/2 bedroom. \$125/month. 693-9291.

CHEYENNE APTS.

Brand new attractive apartments. 2 bdrm., 1 bath. All modern appliances. Washer, dryer connections. Central air/heat. About 1 mile from campus, 693-0285.

blocks south of campus. Rent plus utilities \$70. No phone. Come by 311 Fidelity, College

Large two bedroom unfur-

nished. Kitchen appliances,

air. Available immediately three blocks campus. \$150 plus bills. 846-5292.

MONACO AND POSADA APTS.

1, 2, 3, Bedroom apartments from \$170 and up or ask about our roommate plan. 70-80-90 per month. 693-2614.

> **NOW TAKING DEPOSITS**

Lexington Apartments and

Motor Inn 'A day or a lifetime" 216 Dominik 693-1220

*One & Two bedroom furnished *No required lease.
*Total security system



THE LA SALLE

Attention Co-op Students. A quiet, dignified place to live & study.

Monthly Rates

120 SOUTH MAIN BRYAN 713/822-1501

NEW APARTMENTS. Efficiency.\$135 month. One bedroom from \$150 month, two bedroom from \$175 month. All bills paid except electric

ROOMMATE WANTED

Need guy to share 2-bedroom duplex. Rent \$122.50 plus utilities. Near University. 846-3676 after 5.

Roommate needed to share 2 bdr. mobile home. Business major. No smoking. \$125 per month. Anytime 693-7994. 81t4 Female roommate wanted. 2 BR, 1 Bath at Plantation Oaks. Rent \$99. Call Gayle, 693-

SERVICES

Chrysler Corp. Cars HALSELL MOTOR COMPANY INC.

THE REEF

Professional Grooming by appointment Call 846-1332 3620 E. 29th Bryan



3910 Old College Road 846-6800 Triangle Terrace Center One Block West of Triangle

HELP WANTED

Secretarial position. Apply in person Ken Martin's Steakhouse. 80t7

Bowling Alley

Wanted: Part-time experienced dental labora-tory technician. 846-6515. 81t5

nployment information at Texa A&M University dial 845-4444 24 hours a day. Equal Employment Op portunity through Affirmative Action

Texas A&M University

IOB OPPORTUNITIES

dial . a . jo

HELP WANTED FULL OR PART TIME

Day Shifts (10-3 p.m.) (11-3 p.m.) (10-5 p.m.) Night Shifts 5 p.m., 2 or 3 nights a week and weekends. Also have full time work. Ideal position for mothers with children in school or students, we will arrange hours to fit your needs.

COUNTER AND CASHIER WORK

\$2.75/hour

Bryan 1101 Texas

apply in person only WHATABURGER

College Station 105 Dominik

Corps' cavalry to ri in Fort Worth para

Parson's Mounted Cavalry will ride Friday in the parade and rodeo of the Southwest Exposition and Fat Stock Show

Commander John T. Richardson, of Alice, will lead the unit in their first performance of the spring semester. Other spring show outings will be in San An-tonio, Mercedes and Houston. The troop will return to San Antonio for the Battle of Flowers parade in April and will ride here at the Trooper's Classic Horse Show on

Formed in 1973, Parson's Mounted Cavalry is a volunteer organization composed of seniors and juniors from the corps

Fewer parking tickets issued

By RENEE PEVOTO violate parking regulation

Although 16,542 tickets were is- dent is parked in a staff sued last fall for traffic violations on or an illegal zone, with or the Texas A&M University campus, the number is lower than that of previous semesters, according to Sgt. A.W. Onstott of the University parked in student lots.

In the fall of 1975, 21,100 tickets were issued, said Onstott. The next fall that number increased by 100, and this past fall the number dropped to 16,542. He said he feels this s a result of more parking facilities

and greater use of shuttle buses. The \$90,295, which was collected for the tickets plus late charges paid by student "goes into a parking facilities fund" said Capt. Morris A. Maddox, assistant chief who does administrative work at the station. The funds are currently being used for maintenance of the existing parking lots and for plans to add to them.

There are various forms bunishment given students if they

AUTO INSURANCE FOR AGGIES: Call: George Webb Farmers Insurance Group 3400 S. College

ALLEN Oldsmobile Cadillac

SALES - SERVICE

Where satisfaction is

standard equipment 2401 Texas Ave.

823-8002

plus an additional \$5 if the

If a non-registered car or more violations, a rhin which is a wheel-lock at the tire after the hub a moved, may be used. "I if the car is identifiable

dents must call the police special wrench to remove from the tire. A car may also be towed the same offense. If this the student should notify t station. A-1 24-Hour Wreds ice is used by the police stat pick up fee is \$15. There are 14 day student

clamp be used said Mad

campus, plus one for studen veterinary school and two railroad tracks. Students w ing permits may also parke St. next to the golf course St. by G. Rollie White Col and Throckmorton St., which parallel to the Coliseum a

Although there are 25 kg campus for staff parking, the each hold "maybe 20-30 cars Maddox.

He also said Lot 50 Zachry Engineering Building have 500 more parking spaces to the existing 1,000.

Lot 63 by the new ba stadium is being built to put cars and is expected to be 12 by September 1978.



Today Wednesday, January 25, 1978, 2:00, 7:00 & 9:00 p.m. MSC Rooms 224-225

PARAGON EXPERIE