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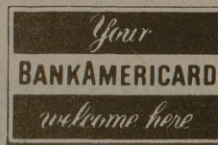
1 1/2 PRICE

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OFFICIAL NOTICE

OFFICIAL NOTICE TO TEXAS A&M UNIVERSITY STUDENTS

In the past, certain information has been made public by Texas A&M University as a service to students, families and other interested individuals. Under the "Family Educational Rights and Privacy Act of 1974," the following directory information may be made public unless the student desires to withhold all or any portion of it:

Student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Any student wishing to withhold any or all of this information should fill out, in person, the appropriate form, available to graduate students at the Graduate College and to undergraduate students at the Registrar's Office, no later than 5:00 p.m., Tuesday, February 1, 1977.

Edwin H. Cooper, Dean Admissions and Records Texas A&M University

TEXAS A&M UNIVERSITY STUDENT RECORDS POLICY

January, 1975

To comply with the requirements of the "Family Educational Rights and Privacy Act of 1974," Texas A&M University has adopted policies and procedures summarized in the following paragraphs, which will be announced publicly periodically. These policies and procedures are intended to implement the requirements of this Act and to clarify these requirements for all members of the University student body, faculty, professional staff, parents and other interested parties.

Any person desiring further clarification of this policy statement may request same from Mr. Robert A. Lacey, Registrar.

According to the Texas A&M Student Records System, records will be maintained in a variety of administrative offices as outlined below. The chief administrative officer in each office will be responsible for the records under his control and for the release of information in those records.

Name	Position	Type of Records
R. A. Lacey	Registrar	Academic and admissions records
B. G. Lay	Director of Admissions	Admissions records
G. W. Kunze	Director of the Graduate College	Graduate records
S. A. Kerley	Director of Academic Advising and Testing	Academic counseling and testing records
J. J. Koldus III	Vice President for Student Services	Disciplinary and personal counseling records
R. C. Dabel	Chief of the University Police	Campus security records
L. L. Luehr	Controller of Accounts	Financial regulatory records
R. M. Logan	Director of Student Financial Aid	Financial aid records
C. B. Goswick	Director of the University Health Center	Medical records
G. H. Jennings	Housing Manager	Address and housing records
T. R. Parsons	Commandant	PTC records
E. Bellard	Athletic Director	Student athlete records
W. B. Lancaster	Manager of Payroll Services	Personal records of employed students
J. Van Pelt	Director of the Student Office	Job placement records
W. H. Clayton	Provost of Moody College of Marine Sciences & Maritime Resources	Records of the Moody College of Marine Sciences & Maritime Resources
H. O. Kunkel	Dean of the College of Architecture & Environmental Design	Student records of the Moody College of Architecture & Environmental Design
R. D. Reed	Dean of the College of Veterinary Medicine	Student records of the Moody College of Veterinary Medicine
J. E. Pearson	Dean of the College of Business Administration	Student records of the Moody College of Business Administration
F. W. R. Hubert	Dean of the College of Education	Student records of the Moody College of Education
J. J. Benson	Dean of the College of Engineering	Student records of the Moody College of Engineering
E. F. Cook	Dean of the College of Geosciences	Student records of the Moody College of Geosciences
W. D. Maxwell	Dean of the College of Liberal Arts	Student records of the Moody College of Liberal Arts
J. A. Knight	Dean of the College of Medicine	Student records of the Moody College of Medicine
J. M. Prescott	Dean of the College of Veterinary Medicine	Student records of the Moody College of Veterinary Medicine
G. C. Shelton	Dean of the College of Veterinary Medicine	Student records of the Moody College of Veterinary Medicine
The Seventy-two	Heads of the Academic Departments	Student records of the Moody College of Veterinary Medicine
Charles F. Hornstein, Jr.	Foreign Student Advisor	Foreign student personal records

II. Student Access to Education Records

All students (and former students) of Texas A&M University have the right of access to their education records for the purpose of review, with the exception of those records prohibited by the Act (see Section III).

A. Students have the right to obtain copies of records relating to themselves at the expense of the student. The reproduction charge shall not exceed the actual cost to the University.

B. The University will respond to all requests for explanations and interpretations of records or information, provided the response is not in violation of this Act.

C. The Act provides that a student may waive his right of access to confidential letters of recommendation in the areas of admissions, job placement and receipt of awards. Students seeking employment through the University Placement Office may have signed such a waiver. Information concerning the status of such waivers may be obtained from the Director of Placement. Consent to release personally identifiable information, such as rank in class, personal conduct, grade point ratio, academic progress, etc., to non-authorized personnel (see Section IV) should be obtained from the student by individuals releasing such information.

III. Records Not Accessible to Students

A. Instructional, supervisory, and administrative personnel records and educational personnel records pertaining thereto in the sole possession of the author and not revealed to any person other than a substitute (i.e., grade books, notes of observation and notes for recollection purposes).

B. Records of a student in the custody of the Office of University Police, provided they are maintained solely for law enforcement purposes, and are made available only to law enforcement officials of the same jurisdiction.

C. Employment records of a University employee who is not a student.

D. Records and information on a student maintained by a physician, psychiatrist or psychologist employed by the University. These records and information will be made available to a physician or other appropriate professional of the student's choice.

E. Financial records of the parents of a student and any information contained therein.

OFFICIAL NOTICE

Authorized Non-Student Access to Student Records

Under the following circumstances and to the following people, educational records (or personally identifiable information within a record) may be released without the written consent of the student:

A. Officials, faculty, and staff employed by Texas A&M University who have a legitimate educational interest.

B. Officials of other educational institutions in which the student intends "or seeks" to enroll, provided the student is notified of what is being released and given a copy if desired.

C. Authorized representatives of the Comptroller General of the United States, the Secretary of Health, Education and Welfare, administrative heads of educational agencies, or state educational authorities.

D. Individuals needing this information in connection with a student's application for, or receipt of, financial aid.

E. State and local officials to whom state laws (in effect on or before November 19, 1974) require information to be reported.

F. Organizations like Educational Testing Service and College Entrance Examination Board in connection with developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, but such organizations must not show the personally identifiable information to outsiders and the information will be destroyed when no longer needed for evaluation, admission, and/or enforcement of federal legal requirements.

G. Accrediting organizations.

H. Parents who certify a student is carried as a dependent for federal income tax purposes. This certification must be ascertained by the University office concerned (it would include such items as grades, transcripts, financial aid and probation reports).

I. Appropriate persons, if the knowledge of such information is necessary to protect the health or safety of the student or other persons.

J. Individuals requiring such information by means of a judicial order or any lawfully issued subpoena, upon condition that the student is notified by the University of all such orders and subpoenas in advance of compliance.

Student Rights to Challenge Records

Students have the right to a hearing to challenge records and information directly relating to them. The challenge is restricted to inaccurate, misleading, or otherwise inappropriate records and information. The following procedures shall be followed:

A. Any student wishing to challenge records or information directly relating to them must notify the individual responsible for maintaining the record of the wish to challenge. The notice must be in writing and specifically identify the item challenged and the basis for the challenge. This written request must be filed in duplicate with the custodian of the challenged record.

B. All initial hearings will be informal and participants will be the custodian of the challenged records or information, the student and the author (if appropriate) of the material.

C. If any of the participants (record custodian, student or author) are not satisfied with the results of the informal hearing, a formal hearing will be conducted under the procedures adopted and published below.

1. The hearing will be conducted and the results decided within a reasonable period of time (seven business days) following the request for the hearing.

2. The hearing will be conducted, and the decision rendered, by an institutional officer or other party who does not have a direct interest in the outcome of the hearing. The appointment of the official or party will be made by the Vice President to whom the record custodian reports.

3. The student will be afforded a full and fair opportunity to present evidence relevant to challenging the content of the educational records in order to insure that they are not inaccurate, misleading, or otherwise in violation of the privacy rights of students. The hearing also provides an opportunity for correction or deletion of any inaccurate, misleading, or otherwise inappropriate data contained in the record and/or to insert into the record a written explanation of the student respecting the content of the challenged record.

4. The decision must be rendered in writing to all interested parties within a reasonable period of time (seven business days) after the conclusion of the hearing.

Release of "Student Directory Information"

Information on students, such as date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended, is defined and referred to in this Act as "student directory information." This is a category of information and does not refer necessarily to a publication known as a "directory." The information mentioned above will be released by various campus offices periodically or upon request unless the student requests in writing that specific information be withheld.

A publication known as the Texas A&M University Directory is one type of periodical containing data classified as "student directory information." It will contain the student's name, address, telephone listing, major field of study and classification unless the student requests that part or all of the data be withheld.

Periodically the Registrar will publish official notice of the above policy so that students wishing to do so can make requests known to the Registrar (undergraduates) or the Dean of the Graduate College (graduate students). After the official notice has been published, the Registrar will inform offices concerned of the requests received.

Center of Records

Texas A&M University constantly reviews education records; it maintains and periodically it becomes necessary to destroy certain records. In no case will the University destroy records if the action is prohibited by state and/or federal law.

Basic scholastic records are kept permanently in the Registrar's Office. Beyond these, the various departments and offices may determine their own policies regarding retention of records within existing law.

Letters of Recommendation

A. Students have the right to review confidential recommendations used in applications for employment or for admission to any educational agency or institution, or information concerning honors awarded, except when the student waives, in writing, the privileges of examination B. Under the Family Educational Rights and Privacy Act of 1974, the student does not have access to confidential letters and statements of recommendation which were placed in the education records prior to January 1, 1975, if the letters or statements are used for purposes for which they were specifically intended.

Former Students

These procedures apply to all persons formerly enrolled at Texas A&M University as well as to those currently enrolled.

PETS

DOG OBEDIENCE CLASSES Jan. 30. Phone: 846-9412. 846-5125. 631t

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LOST

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FOUND

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SERVICES

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An additional Free University course on Thursday... Introduction to the Weather Around Us. 631t

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ATTENTION MAY GRADUATES!

You may begin ordering your Graduation Announcements January 17th thru February 18th in the Student Finance Center, Room 217, MSC, from 8:00 to 4:00, Monday thru Friday. 592t

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a resident hotel

Faculty, Staff, Post-Grads, Students. A quiet, dignified place to live & study.

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713/822-1501

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Rooms available for students at Aggie Hall. 1502 S. Texas. 693-9891. 63t

Sublease 1 bedroom apartment. Sevilla 693-4454. 60119

Efficiencies, \$105 monthly. Bills paid. Deposit. No pets. Quiet. 822-3078. 634t

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RAY'S AFRICAN VIOLETS. Miniatures, African Violet Trailers. Starter Plants and Supplies. 1206 Austin. College Station. 693-3237. 6318

One pair Lafayette 4-way speakers. Best offer. 693-6026 between 5 p.m. and 7 p.m. 614t

73 Grand Prix, fully loaded, excellent condition. 822-5025, 700 Lawrence. 634t

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2. Starting income of \$800 a month while training.
3. Up to \$1,000 per month after 6 months.
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5. Thereafter, no limit as to income.
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EMT's, X-ray technologist, RN's and LVN's. Grimes Memorial Hospital, Navasota. Contact J. Mahne RN. 825-6555. 6122t

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FULL TYPING SERVICE
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Garza and Associates
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779-9598 598t

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Queen "Day At The Races" Santanna "Festival"

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TODAY'S CROSSWORD PUZZLE
UNITED Feature Syndicate

ACROSS
1 The comics' Al or Andy
5 Divest
10 Dwell upon
14 Irish exclamation
15 Got up
16 Greek goddess
17 Sunken missile sheller
18 Claws
19 Horace
20 Ran away
22 Plaster backing
24 Encountered by chance
27 Pasture areas
29 In a
32 Spanish river
33 The Altar
34 Flopping leather strip
36 Garden doorway
40 "Go"
42 Divide into parts
44 Partly
45 Fools
47 Plots of land
49 Silvery element

DOWN
1 Situation
2 Seed coating
3 Certain garments
4 Very tired
5 Baseball

50 Any whatever
52 Explode with violence
54 Pushed around
58 Unverified information
59 King of Judah
60 Roman god
62 Pronounce formally
65 Rage
67 Attended a meeting: 2 words
69 Air: Comb. form
70 Successor to the Cheka
71 Express sentiment
72 Take hurriedly
73 Bird structure
74 Cut to size
75 Commune near Padua

68 Harrow's spike
41 Kind of fur
8 Moslem religion
9 Badger
10 One who overacts
11 "Remember the"
12 Revive
13 Emits loud puffs
21 Welcome
23 Welcome lessons
28 Is suitable for
29 Festive occasion
30 Swedish coins
31 Mr. Niven
35 Pianist
37 Braking devices
68 Mineral suffix
39 Harrow's spike
41 Kind of fur
43 Went back
46 Meager
48 Unspecified number
51 Real estate contracts
53 Legal minority
54 Nobleman
55 Act of treating
56 Light generating devices
61 "I": Quiet
63 He was:
64 Judge's garment
66 Impose
68 Mineral suffix

Bulletin board

TUESDAY
Alpha Phi Omega, Pledge MSC 205 and 206, 8 p.m.
The Philosophy Club, MSC 7 p.m.
Free University, Registrar Rudder Second Floor, 9 a.m. p.m.
Agricultural Economics Agriculture 104, 7:30 p.m.
Career Seminar, MSC 225, 7 p.m.
Architecture Lecture, Deasy, Architecture 110, 9 p.m.
Student Senate, Harrington 7:30 p.m.

WEDNESDAY
Sports Car Club, Old City Station City Hall, 7:30 p.m.
Omega Phi Alpha, Active, Rudder 501, 6:30 p.m.
Social Dance Club, MSC 7:30 p.m.
Young Artist Series, Gal David Grimes, Rudder Theater p.m.
SWC Basketball, Texas vs. TCU, Coliseum, 7:30 p.m.
A&M Women vs. Prairie A&M, 5:15 p.m.

THURSDAY
Omega Phi Alpha, Spring MSC 145, 7 p.m.
Alpha Phi Omega, Pledge MSC 205 and 206, 8 p.m.
Nursing Society, MSC 10 p.m. (bring dues).
Veterans Organization, Place, S. College, Bryan, 7 p.m.
Political Forum, MSC Programs Office, 7:30 p.m. meeting of 1977 for members.
Young Artist Series, Gal David Grimes, Rudder Theater p.m.

AUTO INSURANCE FOR AGGIES:
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ATTENTION FRESHMEN

The OPAS Host Committee is in need of freshmen to serve as committee members this spring. Membership will be decided by an application and an interview. Applications and interview times are available in the Student Programs Office (216 MSC) until Friday, January 28, 5:00 p.m. Here is a chance to get involved on campus and step into the MSC circle.

Tupinam

Eddie Dominguez Joe Arce Greg Price

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